



ඉංජිනේරු තාක්ෂණ ආයතනය  
எந்திரவியல் தொழில்நுட்ப நிறுவனம்  
INSTITUTE OF ENGINEERING TECHNOLOGY



පත්සල පාර, කටුනායක,  
ශ්‍රී ලංකාව.

පන්සல் வீதி, கட்டுநாயக,  
இலங்கை.

TEMPLE ROAD, KATUNAYAKE,  
SRILANKA.

My No : IET/R/Rec/04

31<sup>st</sup> August 2023

Index No : .....

Field : .....

Name : .....

Dear student,

**REGISTRATION FOR "NATIONAL DIPLOMA IN ENGINEERING SCIENCES (NDES)" COURSE - 2023 BATCH**

1. I have the pleasure of informing you that you have been selected to follow the "National Diploma in Engineering sciences (NDES)" course at the Institute of Engineering Technology (IET), Katunayake.
2. Please note that the given field of specialization cannot be changed under any circumstance.
3. Your period of study is four (04) years and the student registration is on 12<sup>th</sup> /13<sup>th</sup> /14<sup>th</sup> September 2023 at 8.30 a.m. If you wish to follow the course, it is compulsory to come IET, Katunayake and get registered on this day.
4. If you fail to attend for registration on the above date, your selection will be cancelled and immediate action will be taken to fill that vacancy.
5. During the course of study, you are abiding by the rules, regulations and provisions of the IET, Katunayake. Disciplinary code of the institute is enclosed herewith and the disciplinary code should be duly signed and submitted at the time of registration. You are strictly advised to follow the disciplinary code and in the event of any misconduct, IET, Katunayake has the sole authority to take disciplinary action against you.
6. Neither training establishment nor IET, Katunayake has any obligation to provide the employment at the end of the course.
7. You have to pay Rs.150,000/- as the NDES course fee and you will be allowed to pay the course fee in three (03) installments as follows;

- 1<sup>st</sup> Installment - Rs.75,000/- at the registration for the course
- 2<sup>nd</sup> Installment - Rs.50,000/- at the beginning of the 3<sup>rd</sup> Academic Semester
- 3<sup>rd</sup> (Final) Installment - Rs.25,000/- at the beginning of the 5<sup>th</sup> Academic Semester

If you pay the full course fee at the registration, a 5% discount will be given (142,500/-).

\* You are requested to pay the amount that you decided (Full Payment or First Installment) to below mentioned Bank Account details;

- Bank Name & Branch : Peoples' Bank, Nugegoda
- Account No : 174100190350219
- Account Name : National Apprenticeship & Industrial training Authority
- Name & the Address of the student

Your copy of paying slip should be handed over to the IET, Katunayake on the registration day.

**Note :- This course fee is non Refundable**

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විද්‍යාප්ත ප්‍රධාන (පුහුණු කිරීම්)  
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සරසාදන  
காரியாலயம்  
OFFICE

ලේකම්/පරිපාලක  
பதிவாளர்  
REGISTRAR  
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Tel: 0112252833  
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கணக்காளர்  
ACCOUNTANT  
accountant@iet.edu.lk

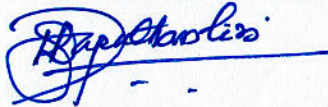
Tel/Fax  
0112252295



8. Special consideration regarding payments will be given for the members of the Samurdhi recipient families, for which proofing documents (Certified copy of Samurdhi book & letter of confirmation which was certified by the Grama Niladhari and Divisional Secretary) should be submitted.
9. You are requested to bring the following certificates for registration. After checking, originals will be returned to you.
- (a) Photocopies of the Birth Certificate and National Identity Card with originals.
  - (b) Photocopies of the "O/L" and "A/L" certificates with original certificates.
  - (c) Original of the School Leaving Certificate (will be retained when you complete or leave the course)
  - (d) Police Report & Grama Niladhari's Certificate.
  - (e) Copies of any other certificate with originals.
  - (f) Duly signed disciplinary code of the institute.
  - (g) Four copies of recently taken passport size photographs. (Colour photos)
  - (h) Four copies of NIC size photographs. (W 2.5 cm & H 3 cm colour photos)
  - (i) Soft copy of the photo should be submitted to email : **photo.reg23@ietonline.edu.lk**  
**Note : All the Photos should be taken wearing a smart casual dress**
  - (j) A medical certificate attested by any government hospital.  
(Guideline for medical certificate is attached herewith)
  - (k) You have to pay total of Rs. 7,500/- (Refundable deposit- Rs.5,000/-, and registration fees- Rs.500/- and library fee - Rs. 2,000/-) to any branch of people's Bank which can be paid by obtaining a paying slip from the bank. For filling the paying slip use the following details. Your copy of the paying slip should be handed over to IET at the time of registration. (For Samurdhi recipient families, Rs. 2,500/- only.)
    - Bank Name & Branch : Peoples' Bank – Katunayake
    - Account No : 276-1-001-8-6351396
    - Name of Account Holder : Institute of Engineering Technology  
Students' welfare account.
    - Name & the Address of the student
10. Hostel facilities for limited number of female students, will be provided at IET hostel.

Yours Faithfully,

**INSTITUTE OF ENGINEERING TECHNOLOGY – KATUNAYAKE**



D.R. Saputhantiri  
Director/ Principal